

**DRAFT**  
**Interregional Planning Council Meeting Minutes**  
**September 30, 2020, 1:30 p.m. to 2:15 p.m.**  
**held via Zoom Videoconference**  
***Council decisions bolded and italicized in document***

**Participation: Number of Interregional Planning Council Members present 13 of 16:**

A	Steve Walthour	E	Scott Reinert- absent	I	Kelley Holcomb	M	Tomas Rodriguez
B	Russell Schreiber - absent	F	Allison Strube	J	Ray Buck - absent	N	Carl Crull
C	Kevin Ward	G	Gail Peek	K	David Wheelock	O	Melanie Barnes
D	Jim Thompson - absent	H	Mark Evans	L	Suzanne Scott	P	Patrick Brzozowski

**Facilitator:** Suzanne Schwartz

**Senators/Representatives/Other VIPs in Attendance:** None noted

**TWDB Board Members and Staff:** Director Kathleen Jackson, Jennifer White, Temple McKinnon, Sarah Backhouse, Ron Ellis, Elizabeth McCoy, Kevin Smith, William Alfaro, Jean Devlin, and Bryan McMath

**MEETING GENERAL**

Chair Suzanne Scott (Region L) called the meeting to order. Temple McKinnon (TWDB) determined that a quorum was present.

TWDB Director Jackson provided opening remarks and thanked members for their dedication and leadership. Director Jackson then presented a certificate of appreciation to Ms. Scott in recognition of her contributions to regional water planning and retirement from the San Antonio River Authority and South Central Texas Regional Water Planning Group.

**AGENDA ITEMS**

**1. Public Comment** – No public comments were offered.

**2. Consideration of Meeting Minutes from September 15, 2020 Meeting**

The Council considered the minutes of the September 15, 2020 meeting and reviewed a proposed edit from Gail Peek (Region G). Ms. Peek made a motion to approve the minutes as amended. Steve Walthour (Region A) seconded the motion. ***The minutes were unanimously approved.***

### 3. Consider Adoption of Final Report and Authorize Submittal to TWDB

Ms. Scott introduced the agenda item and asked meeting facilitator, Suzanne Schwartz, to review high level report changes since the Council's last meeting. Ms. Schwartz noted that a summary of recommendations and a summary of committee work were added to the report. Kevin Ward (Region C), Jim Thompson (Region D), and Ms. Peek revised the report section on enhancing interregional coordination to address concerns on the section's tone that were raised at the September 15, 2020, Council meeting. More precise language was added on how to responsibly develop the state's water resources and mitigate conflict. Mark Evans (Region H) also drafted language on viability and justification of projects in the State Water Plan. Ms. Schwartz noted these were the most substantial changes to the report. Minor editing revisions were also made. Ms. Scott added that portions of the report were reordered to improve readability.

Ms. Scott asked if there were any comments or concerns on the report. Ms. Peek asked if minor grammatical and formatting edits could be provided to the TWDB to incorporate. Mr. Evans asked if it would be appropriate for the approval motion to include authorization to address typographical changes to the report before finalization. Ms. Scott agreed that Mr. Evan's suggestion would be appropriate for the motion. Ms. Scott reminded members that those who approve the report will be asked to sign the report submittal. No additional discussion.

Mr. Evans made a motion to approve the final Interregional Planning Council report, authorize the chair and TWDB staff to make typographic changes as needed prior to printing, and authorize submittal of the report to the TWDB. Ms. Peek seconded the motion. Ms. Scott asked if there was any discussion on the motion. No additional discussion. Ms. Scott requested a roll call vote.

All members present voted in favor of the motion. It was noted that Russell Schreiber (Region B) and Mr. Thompson, who were not present, had indicated their support of the report. ***The Council approved their report, authorized the chair and TWDB to make typographic changes as needed prior to printing, and authorized submittal of the report to TWDB.***

Ms. Scott thanked members for their time and efforts in completing the Council's charge in a compressed timeframe. Ms. Scott also thanked TWDB staff and Ms. Schwartz for their assistance.

Ms. McKinnon noted that the report signature sheet will be sent to members via DocuSign for their signature. The Council's report will be sent to TWDB Communications staff for final editing. Ms. McKinnon asked that any additional formatting edits be submitted by the end of the day. Ms. Scott asked if Council members that are absent from the meeting should be given an opportunity to sign the report. Kelley Holcomb (Region I) agreed that absent member could sign the report unless they have a dissenting opinion. Mr. Evans agreed noting that the signature is an acknowledgement of approval of report. Ms. Scott agreed. Mr. Holcomb asked if there are any special instructions for using DocuSign. Ms. McKinnon indicated she will send instructions to members.

Ms. McKinnon informed the Council that she will present the Council's report to TWDB Board Members at a work session on October 19, 2020 at 1:00 p.m. Council members are invited to view the meeting online. Additional details will be sent out prior to the meeting.

**4. Consider Process for Publication and Distribution of Final Report**

Ms. Scott asked for confirmation that the Council's report will be sent to TWDB Board Members, Senator Charles Perry, Representative Lyle Larson, and regional water planning group members. Ms. McKinnon confirmed that all will be sent an electronic copy of the Council's report.

**5. Discussion of Future Convenings of Council Meetings**

Mr. Walthour asked if the Council intended to cancel its tentatively scheduled October 7, 2020 meeting. Ms. Scott confirmed the October 7, 2020 meeting is canceled.

Ms. Scott noted that this Council is formed until the adoption of the 2021 State Water Plan. Ms. McKinnon confirmed that adoption of the 2021 State Water Plan is anticipated to occur in summer 2021. Ms. McKinnon will communicate with Council members on the State Water Plan timeline.

Ms. Scott noted the Council may wish to reconvene before the Council's term ends. Mr. Holcomb suggested the Council may not need to meet again until Spring 2021 depending on if the Legislature considers the Council's report. Melanie Barnes (Region O) asked if the Council would be involved in or provide opinions on legislation. Mr. Holcomb suggested the Council not collectively provide an opinion on legislation. Ms. Scott noted that she would be available to provide testimony if needed during the legislative session.

Mr. Walthour made a motion for the Council to reconvene at the call of the chair or vice-chair. Ms. Barnes seconded the motion. No opposition was noted. ***The Council will next reconvene at the call of the chair or vice-chair.***

**6. Public Comment** – No public comments were offered.

**7. Adjourn** – Ms. Scott adjourned the meeting at approximately 2:15 p.m.